

**Cache Mosquito Abatement District
Board of Trustees Meeting
February 28, 2019**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, February 28, 2019, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 11 municipalities were present:

Craig Hidalgo, Clarkston	David Gatherum, Hyde Park	Joe Hansen, Cornish
Craig Rigby, Newton	David Wood, Amalga	Kermit Price, Millville
Dan Richins, Richmond	Deon Johnson, Providence	Paul James, Hyrum
Darwin Pitcher, Lewiston	Greg Taylor, Mendon	

Excused:	Jeff Ricks, Unincorporated	Roger Lincoln, Smithfield
	Kevin Tingey, Wellsville	North Logan trustee, currently unnamed
	Kim Hatch, Trenton	Nibley trustee, currently unnamed

Also present: Debbie Mays, Administrative Manager
Richard Rigby, Manager

AGENDA

The meeting was called to order at 7:00 pm by Chair Joe Hansen. The agenda was reviewed.

Paul James moved and Darwin Pitcher seconded that the agenda be adopted. Ayes: Gatherum, Hansen, Hidalgo, James, Johnson, Pitcher, Price, Richins, C Rigby, Taylor, Wood. Nays: None. Motion passed unanimously.

OATH OF OFFICE

Newly reappointed trustees present were Craig Rigby, Newton, and Joe Hansen, Cornish. The oath of office was administered to them by the clerk.

MINUTES OF PREVIOUS MEETING

The minutes of the January 24, 2019 meeting were reviewed.

Paul James moved and Deon Johnson seconded that the minutes be approved. Ayes: Hidalgo, James, Johnson, Pitcher, Price, Richins, C Rigby, Taylor, Wood. Nays: None. Abstentions: Gatherum and Hansen abstained. Motion passed unanimously.

PROCUREMENT COMMITTEE REPORT

Manager Richard Rigby reported that we are waiting for things to dry out.

MANAGER REPORTS

Manager Richard Rigby reported that the new truck and the two new ATVs are here and ready. He has the new 5-year state bid and reports a few prices are down, but most prices are up somewhat. However, he believes we have budgeted enough to cover the increase. He will be ordering supplies next month. He reports the fogger blower went down, and a new one has been ordered. He also reports the Chevy truck we will be selling has an oil leak, and it is in the shop getting fixed before being put up for sale.

As far as personnel for the summer season, he reports all the foggers will be coming back. Only 1 larvicer will be coming back, so Richard is looking for 2 full-time and 1 part-time person to fill those positions. (Of

note, he later let us know that he has 3 full-time and 1 part-time opening.) Those who will be doing the larviciding do need to have ATV experience. Employees will have a training day in April as well as a few hours in May, but the regular hours most likely will not start until June.

Richard reports that the Website Manager, Terrie, is redesigning the website to support updates in accessing it. A question was asked whether our Material Safety Data Sheets are posted on the website. Richard reports he will talk with Terrie about doing that.

The question was asked of Richard about how long he thinks we can use the pesticide Kontrol before the mosquitoes start developing an immunity to it. Richard replied that he does not think this is an issue at present because we are using a different pesticide for larvicide versus the one we use for adulticide, and this helps prevent immunity from developing.

Administrative Manager Debbie Mays spoke about the training requirements for all trustees and encouraged anyone with questions or concerns to talk with her about it. She asked that trustees strive to complete the training by May or June if possible. She also gave her usual handout with information about this month's bills as well as our financial position so far this year.

BILLS:

Bills for the month were presented and reviewed:

Personnel

Payroll Tax Liability \$221.97

Wages

Administrative Manager \$816.19

Manager \$2,000.00

Website Manager \$85.25

Administration

Administrative Manager Mileage \$44.95

Dues (UMAA) \$350.00

Office Supplies (stamps) \$100.00

Phones (includes new phones) \$993.88

Abatement

Fuel \$242.68

Maintenance

Sign This \$60.00

Firestone (2018 Ford wheel bal) \$28.88

Lee's (fasteners) \$0.94

Sears (tools) \$384.95

Operations Site

Building + Internet \$1,025.00

Rocky Mountain Power \$36.83

Dominion Energy \$70.83

Amazon (wifi extender) \$79.99

Vehicles/Equipment

Handhelds \$8,591.60

Pickup Trucks (lease for new truck) \$3,948.83

Darwin Pitcher moved and David Wood seconded that the bills be approved. Ayes: Gatherum, Hansen, Hidalgo, James, Johnson, Pitcher, Price, Richins, C Rigby, Taylor, Wood. Nays: None. Motion passed unanimously.

ADJOURNMENT

Darwin Pitcher moved and Deon Johnson seconded that the meeting be adjourned. The meeting was adjourned at 7:24 p.m.

Prepared by Debbie Mays Date 2/28/2019

Accepted: 3/28/2019