

**Cache Mosquito Abatement District
Board of Trustees Meeting
May 23, 2019**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, May 23, 2019, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 12 municipalities were present:

Craig Hidalgo, Clarkston	David Wood, Amalga	Kim Hatch, Trenton
Craig Rigby, Newton	Jeff Ricks, Unincorporated	Paul James, Hyrum
Dan Richins, Richmond	(arrived 7:06)	Roger Lincoln, Smithfield
Darwin Pitcher, Lewiston	Joe Archer, North Logan	
David Gatherum, Hyde Park	Kermit Price, Millville	

Excused:	Deon Johnson, Providence	Kevin Tingey, Wellsville
	Greg Taylor, Mendon	Nibley trustee, currently unnamed
	Joe Hansen, Cornish	

Also present: Debbie Mays, Administrative Manager
Richard Rigby, Manager

AGENDA

The meeting was called to order at 7:03 pm by Vice-Chair Dan Richins. The agenda was reviewed.

Paul James moved and Darwin Pitcher seconded that the agenda be adopted. Ayes: Archer, Gatherum, Hatch, Hidalgo, James, Lincoln, Pitcher, Price, Richins, C Rigby, Wood. Nays: None. Motion passed unanimously. (Jeff Ricks was not yet present.)

MINUTES OF PREVIOUS MEETING

The minutes of the April 25, 2019, meeting were reviewed.

Darwin Pitcher moved and David Gatherum seconded that the minutes be approved. Ayes: Archer, Gatherum, Hatch, Hidalgo, James, Lincoln, Pitcher, Price, Richins, C Rigby, Wood. Nays: None. Motion passed unanimously. (Jeff Ricks was not yet present.)

PROCUREMENT COMMITTEE REPORT

Manager Richard Rigby reported that the road and sidewalks are being worked on, though he's not sure they'll be finished by the June 1st deadline. The suggestion was made that perhaps we could post a sign asking for clean fill after the road is finished.

MANAGER REPORTS

Manager Richard Rigby reported he has been out to Hyrum in the slough area with larvicide that will last for 3 months. The cool weather we've been having has helped things stay under control. It was mentioned that Clarkston is starting to see some mosquitoes, especially the day-biting species.

Richard reports he does need one more full-time larviciding employee. He reports he has ordered the equipment and supplies needed for the season. Larviciding will begin when the weather warms enough. Fogging will begin in June, and the schedule by community will be posted soon by our website manager.

Administrative Manager Debbie Mays reminded the trustees to let her know when they complete the board member and open public meetings trainings. She also gave a handout with information about this month's bills as well as our financial position at this point in time. She mentioned that next month we will have the annual CPA report by Matt Regen.

BILLS: Bills for the month were presented and reviewed:

Personnel

Payroll Tax Liability \$216.08

Wages

Administrative Manager \$730.81
 Manager \$2,000.00
 Website Manager \$93.78

Administration

Administrative Manager Mileage \$39.44

Miscellaneous (Safety, Shipping, etc.)

Image Matters (personal protection) \$312.69
 Cabela's (personal protection) \$342.89
 Amazon (personal protection) \$111.86
 MSC (personal protection) \$191.20

Phones

Google Cloud \$7.73
 Verizon \$261.74
 Travel & Training (4 pesticide classes) \$80.00
 Workers Comp (audit 82.84; reg 85.69) \$168.53

Abatement

Chemicals/Supplies

Surveillance (Amazon) \$148.63
 Fuel \$106.79

Maintenance

Napa (batteries) \$180.72

Operations Site

Building + Internet \$1,025.00
 Rocky Mountain Power \$44.47
 Dominion Energy (credit \$117.30) \$0.00

Vehicles/Equipment

Handhelds (ESRI, GIS, Norton annuals)

Norton \$106.94
 Frontier Precision \$200.00

Paul James moved and Craig Hidalgo seconded that the bills be approved. Ayes: Archer, Gatherum, Hatch, Hidalgo, James, Lincoln, Pitcher, Price, Richins, Ricks, C Rigby, Wood. Nays: None. Motion passed unanimously.

ADJOURNMENT

David Gatherum moved and Joe Archer seconded that the meeting be adjourned. The meeting was adjourned at 7:24 p.m.

Prepared by Debbie Mays Date 5/23/2019

Accepted: 6/27/2019