

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, March 23, 2017 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 11 municipalities and the county unincorporated area were present:

Dave Wood, Amalga	Kendon Godfrey, Clarkston
Dave Gatherum, Hyde Park <i>arr. 7:45 pm</i>	Craig Rigby, Newton
Dan Richins, Richmond	Darwin Pitcher, Lewiston
Greg Taylor, Mendon	Jeff Ricks, unincorporated
Roger Lincoln, Smithfield	Elaine Nelson, North Logan
Paul James, Hyrum	Justin Maughan, Nibley

Excused: Perry Spackman, Trenton; Deon Johnson, Providence; Joe Hansen, Cornish; Kermit Price, Millville; Kevin Tingey, Wellsville.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager.

The meeting was called to order at 7:02 pm by Vice-Chairman Kendon Godfrey. The agenda was reviewed. Elaine Nelson moved, and David Wood seconded, the agenda be adopted. Ayes: Wood, Godfrey, James, Pitcher, Taylor, C. Rigby, Maughan, Nelson, Richins, Lincoln, and Ricks. Nays: none. Motion passed unanimously.

MINUTES

The minutes of the February 23, 2017 meeting were reviewed.

Paul James moved, and Elaine Nelson seconded, that the minutes be approved. Ayes: Wood, Godfrey, James, Pitcher, Taylor, C. Rigby, Maughan, Nelson, Richins, Lincoln, and Ricks. Nays: none. Motion passed unanimously.

MANAGER REPORTS

Richard Rigby said the ATV bid was awarded to Cache Honda Yamaha. The cost will be increased \$400 since no green ATVs are available in the west (green is the cheapest color; blue is the next lowest at \$200 per machine). All of the abatement chemicals have been ordered. The two 2014 ATVs were sold for \$8,100. Richard will conduct interviews for the three open field worker positions during the week of April 3rd. Fogger calibrations will occur sometime in May; Drew Hunter will come to CMAD to perform them. Several calls have come in about mosquito activity; he treated the standing water in a few areas. It's likely the mosquitoes are ones that hibernated over the winter and came out in response to the warm temperatures. Davis MAD has already begun fogging; this is one month earlier than normal.

Terrie Wierenga reported that the ‘missing’ 2015 Agreed Upon Procedures report was finally received by the state auditor. The reporting upload site will only take a certain version of PDFs and does not notify either SAO or the entity if the PDF was the wrong version. The workers comp audit resulted in CMAD owing an additional \$31.04 in fees. BRHD (Bear River Health Department) has added her to the UNIS (Utah Notification and Information System) so that CMAD will receive notices of WNV or other mosquito-borne disease outbreaks. In addition to calls about mosquito activity, she received one call from Mendon asking if CMAD sprayed for ticks. The first report to the transparency website will be uploaded in April. It will cover revenue and expenses for the first quarter of 2017.

CONTINUED DISCUSSION ON PROPERTY SITES

Jeff Ricks brought a booklet with some of the structural documents for the Benson site. The trustees discussed the property sites: land, buildings, and finances strategy. Darwin would like to wait to hear if the county has any property available. Dave Gatherum arrived at 7:45 p.m. Terrie was asked to confirm the Hyde Park site and to email site information to the trustees before the April meeting.

The scheduled closed meeting was not held

ADMINISTRATIVE MANAGER POSITION

Jeff Ricks reviewed the three people interviewed for the position. Any one of the candidates would do a good job in the position but the committee feels that administrative skills (especially working with several software platforms) are critical. The committee recommends that Debbie Mays be offered the position.

Paul James moved, and Dave Gatherum seconded, to accept the recommendation of the interview committee. Ayes: Wood, Godfrey, James, Pitcher, Taylor, C. Rigby, Maughan, Nelson, Richins, Lincoln, and Ricks. Nays: none. Motion passed unanimously.

BILLS

The following bills were presented. Paul James moved, and Dave Wood seconded, that the bills be paid. Ayes: Wood, Godfrey, Gatherum, James, Pitcher, Taylor, C. Rigby, Maughan, Nelson, Richins, Lincoln, and Ricks. Nays: none. Motion passed unanimously.

Personnel	
Admin	\$641.09
Field Ops	\$696.73
Payroll	\$102.34
Workers comp	\$110.73
Operations site	\$1,070.32
building + internet	1,025.00
Rocky Mountain Power	\$0.00
Questar	\$45.32
Phones	\$171.91

Administrative	
Admin mgr mileage	\$174.19
Staples	\$77.99
Abatement	
Frontier Precision	\$10,003.80
Westhost (website hosting)	\$360.00
Fuel	\$40.27
Maintenance	
Firestone	\$30.32
REVENUE - Surplus Sale	
ATVs	\$8,100.00

ADJOURNMENT

Elaine Nelson moved and Jeff Ricks seconded that the meeting be adjourned. The meeting was adjourned at 8:05 p.m.

Prepared by /s/ Terrie L. Wierenga

Date 4/17/2017

Accepted: 4/27/2017