

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, February 23, 2017 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 14 municipalities and the county unincorporated area were present:

Dave Wood, Amalga
Joe Hansen, Cornish
Dan Richins, Richmond
Kevin Tingey, Wellsville
Greg Taylor, Mendon
Roger Lincoln, Smithfield
Paul James, Hyrum
Justin Maughan, Nibley

Kendon Godfrey, Clarkston
Dave Gatherum, Hyde Park
Darwin Pitcher, Lewiston
Craig Rigby, Newton
Jeff Ricks, unincorporated
Elaine Nelson, North Logan
Kermit Price, Millville

Excused: Perry Spackman, Trenton; Deon Johnson, Providence.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager.

The meeting was called to order at 7:00 pm by Chairman Joe Hansen. The agenda was reviewed. Elaine Nelson moved, and Kendon Godfrey seconded, the agenda be adopted. Ayes: Wood, Godfrey, Hansen, Gatherum, James, Pitcher, Taylor, Price, Rigby, Maughan, Nelson, Richins, Lincoln, Ricks, and Tingey. Nays: none. Motion passed unanimously.

OATH OF OFFICE

The oath of office was administered by Terrie Wierenga, district clerk, to Paul James.

MINUTES

The minutes of the January 26, 2017 meeting were reviewed. Darwin Pitcher said the USU student project was for Logan, not Lewiston.

Elaine Nelson moved, and Craig Rigby seconded, that the minutes be approved as amended. Ayes: Wood, Godfrey, Hansen, Gatherum, James, Pitcher, Taylor, Price, Rigby, Maughan, Nelson, Richins, Lincoln, Ricks, and Tingey. Nays: none. Motion passed unanimously.

OPEN AND PUBLIC MEETINGS ACT TRAINING

Terrie Wierenga conducted the annual training on the Open and Public Meetings Act for the Board of Trustees.

MANAGER REPORTS

Richard Rigby reported that the AMCA (American Mosquito Control Association) conference was excellent. The main topic was Zika. He participated in the education outreach at an area school. He will list the ATVs for sale in March; other districts report success in selling surplus vehicles then. The handhelds will also be ordered and a bid request for two new ATVs will be posted. Joe Hansen will talk with the new mayor of Paradise to gauge interest in joining the District.

Terrie Wierenga said the public budget meeting (November 9) has been scheduled with the county auditor. She worked with John Draney on preparation for posting the report to the Transparency website. The SAO (state auditor office) sent a letter warning that funds would be frozen since the 2015 Agreed-Upon Procedures had not been posted to their website. She spoke with the CPA, then with the SAO about this and found out that some PDF versions were not being transferred to the report website. The CPA will re-upload the missing report. She requested that the trustees review the trustee contact information and make corrections. The legislative session update from Ryan Lusty, UMAA (Utah Mosquito Abatement Association) was reviewed. Terrie received the first mosquito call of the season from a woman planning a Caribbean cruise who wanted to know what precautions she should take upon returning.

CONTINUED DISCUSSION ON PROPERTY SITES

The Benson property offering has been revised down to 1.6 acres with the main building and parking lot. Kevin Tingey reported on costs for the overhead doors but the installation costs are unknown since they depend on the structural components. The location of the moment frames is necessary. Dan Richins will contact the realtor for the old IFA building to see if a tour of the building could be arranged. Even with all the water from the rains and melting snow, not much standing water was seen at the Hyde Park site. The Board discussed pros and cons of the property sites as well as the building needs.

The scheduled closed meeting was not held

ADMINISTRATIVE MANAGER POSITION

The interview committee is still interviewing applicants.

USU STUDENTS

Discussion was held on using USU students to work on projects for the District. Darwin Pitcher suggested a project such as studying cost savings if more cities were to join the District. Some concerns were expressed about the accuracy of past projects members have been part of. Richard Rigby said that interns have volunteered in the District.

BILLS

The following bills were presented. Darwin Pitcher moved, and Dave Gatherum seconded, that the bills be paid. Ayes: Wood, Godfrey, Hansen, Gatherum, James, Pitcher, Taylor, Price, Rigby, Maughan, Nelson, Richins, Lincoln, Ricks, and Tingey. Nays: none. Motion passed unanimously.

Personnel	
Admin	637.03

Field Ops	1,367.49
Payroll	153.35
Workers comp	110.73
Operations site	
building + internet	1,025.00
Rocky Mountain Power	79.84
Questar	49.59
Phones	171.91
Administrative	
Deluxe (checks)	217.82
HJ (legal notice - mtg sched)	71.29
Admin Mgr mileage	111.82
Richard - meals AMCA	43.03
UMAA dues	350.00

ADJOURNMENT

Dave Gatherum moved and Kendon Godfrey seconded that the meeting be adjourned. The meeting was adjourned at 8:15 p.m.

Justin Maughan was administered the Oath of Office by clerk Terrie Wierenga.

Prepared by /s/ Terrie L. Wierenga Date 3/14/2017

Accepted: 3/23/2017