

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, January 28, 2016 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 13 municipalities and the county unincorporated area were present:

Darwin Pitcher, Lewiston
Tom LaBau, Hyrum
Kendon Godfrey, Clarkston
Elaine Nelson, North Logan
Jeff Ricks, unincorporated
Craig Rigby, Newton
Joe Hansen, Cornish

Perry Spackman, Trenton
Robert Mather, Smithfield
Raymond Smith, Richmond
Kermit Price, Millville
Ryan Arkoudas, Nibley
Kevin Tingey, Wellsville
Greg Taylor, Mendon

Excused: Dave Gatherum, Hyde Park; Deon Johnson, Providence; Dave Wood, Amalga.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager.

The meeting was called to order at 7:00 pm by Chairman Elaine Nelson. The agenda was reviewed. Joe Hansen moved, and Kendon Godfrey seconded, the agenda be adopted. Ayes: Godfrey, Hansen, LaBau, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Smith, Mather, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

MINUTES

The minutes of the December 16, 2015 meeting were reviewed and discussed.

Tom LaBau moved, and Perry Spackman seconded, that the minutes be approved as amended. Ayes: Godfrey, Hansen, LaBau, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Smith, Mather, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

MANAGERS REPORTS

Richard said that in general, pesticide prices will be 5-10% higher than last season. FourStar SBG won't be available this year so he is looking at options for other larvicide compounds. He has ordered the new pickup; it should be here before the season starts. He'll start work on getting bids for the two ATVs.

He attended the January UMAA (Utah Mosquito Abatement Association) meeting. The state lab will charge \$15 per vial of mosquitoes submitted for testing for WNV. Some districts are planning to set up their own testing labs but they won't be ready by this season. Once they are up and running, other districts could submit samples to them at (probably) a lower cost per vial.

Zika virus is a big concern for Hawaii and the southern states. It's unlikely to appear this far north. Only two *Aedes* mosquitoes have been identified as carriers at this point but the concern is that other *Aedes* species will become carriers.

Terrie was unable to attend the roundtable that the auditor's office held but the recording will be posted on the state site so she will watch it when it becomes available. The 2015 Annual Report was reviewed and trustees were encouraged to share it with their city (or county) council. She updated the website with links to information on Zika and chikungunya viruses.

ELECTION OF OFFICERS

Officer elections for 2016 were held. Terrie briefly reviewed the procedure according to the District bylaws.

Chairman: Joe Hansen and Elaine Nelson were nominated. A show of hands showed 6 for Joe and 8 for Elaine; Elaine was elected chairman.

Vice-chairman: Joe Hansen was nominated and elected by unanimous show of hands (14).

Treasurer: Kendon Godfrey and Perry Spackman were nominated. Voting results by show of hands: Godfrey, 9; Spackman, 5. Kendon Godfrey was elected as treasurer.

Financial Officer: Kermit Price was nominated and elected by unanimous show of hands (14).

OPEN AND PUBLIC MEETINGS ACT TRAINING

Training was given on the open and public meetings act to all in attendance.

POLICY REVIEW/UPDATES

Terrie discussed the policies of the district and offers the following recommendations:

Bylaws: For now, no updates are needed. If the legislature changes the training requirement to once per term, then section 2.9 Training for Trustees will need changed.

Electronic Media: This policy may need to be revised. The District allows occasional use for personal, non-business purposes. At the UASD meeting, it was recommended that if a phone is used for personal communication, then a specific agreement be in place between the employee and District.

Open & Public Meetings: Need to add a sentence on Conduct of the meeting – “An abbreviated edition of Robert's Rules of Order as determined by the Presiding Officer will be followed for motions, second to a motion, amendment to a motion, discussion, continuances, and resolutions.”

No Spray Policy & Request Form: Recommend adding the District phone number to the form so people can call with questions. The form has boxes to check for beekeeper, organic farm/garden, and health. Some assume this means these are the only reasons allowed.

PDMP (Pesticide Discharge Management Plan): Only change would be if Richard switches larvicide compounds (such as FourStar SBG to MBG). Richard said he will be switching to MBG so this will be added.

Personnel: Need to update the protected classes to include gender and other classifications per Civil Rights Act. Also need to address the Merit employment system.

Records: No revisions/updates needed

Surplus: No revisions/updates needed

Procurement: No revisions/updates needed

4TH QUARTER 2015 FINANCIAL REPORT

Terrie presented the 4th quarter 2015 financial report.

Ryan Arkoudas moved, and Darwin Pitcher seconded, to approve the 4th quarter 2015 financial report. Ayes: Godfrey, Hansen, LaBau, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Smith, Mather, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

PROPERTY SITES DISCUSSION

The Benson property has been surveyed and now discussions on appropriate zoning with the county are being held.

BILLS

The following bills were presented. Joe Hansen moved and Kevin Tingey seconded that the bills be approved. Ayes: Godfrey, Hansen, LaBau, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Smith, Mather, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

Personnel	
Admin	441.00
Field Ops	280.01
Payroll	55.16
Trustee comp & mileage	1,475.62
Officer per diem	144.00
Workers comp	251.09
Operations site	1,143.14
building + internet	1,025.00
Rocky Mountain Power	61.43
Questar	56.71
Phones	155.86
Administrative	
Dues - UASD	371.00
UDAF test fee	20.00

USPS	98.00
Legal notice	54.75
Fuel	37.88

ADJOURNMENT

Tom LaBau moved that the meeting be adjourned. The meeting was adjourned at 7:36 pm.

Prepared by /s/ Terrie L. Wierenga

Date 2/15/2016

Accepted: 2/25/2016